DISABILITY AND COMMUNICATION ACCESS BOARD
Ka ʻOihana Hoʻokaʻaʻike no ka Poʻe Kīnānā

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 204-2466 (VP)

Notice of Meeting

Disability and Communication Access Board

General Board Meeting

Date: September 24, 2026
Time: 11:00 a.m. – 1:00 p.m.

Physical Meeting Location:

Kamamalu Building
1010 Richards Street, Room 118
Honolulu, HI 96813

Virtual Location:

Use the meeting link below. If the hyperlink does not work, copy and paste the URL into your web browser.

Meeting Link:
https://us02web.zoom.us/j/87553374865

Meeting ID: 875 5337 4865

Join by Phone:

Dial 1-646-568-7788 and enter meeting ID: 875 5337 4865

HOW TO TESTIFY:

Written testimony – There is no deadline for submission of testimony, however, to ensure the public as well as Committee members are able to review testimony prior to the meeting, we request written testimony be submitted no later than 9:00 a.m. one business day prior to the scheduled meeting date and time.

- **To Submit by Email:** dcab@doh.hawaii.gov
- **To Submit by U.S. Postal Mail or Hand-Delivery:**

  Attention: General Board - Testimony
  Disability and Communication Access Board
  1010 Richards Street, Room 118
  Honolulu, Hawaii 96813

- **To Submit via Facsimile: (808) 586-8129**

Oral testimony will be accepted via the remote testimony link or in-person at 1010 Richards Street, Room 111A and 111B, Honolulu, Hawaii 96813.

Testimony or comments presented by members of the public during the Board meetings shall be limited to three (3) minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

HOW TO REQUEST ACCOMMODATION:

If you need an auxiliary aid/service or other accommodation due to disability, contact Cindy Omura or Scott Castor at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

MEETING MATERIALS AND OTHER INFORMATION:

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/.

If the remote connection (via Zoom) is lost, the meeting will be recessed for up to thirty (30) minutes to restore communication. If the connection is lost, we will attempt to restart the meeting again with the same link. If the Board is unable to reconvene the meeting because neither audiovisual communication nor audio communication can be reestablished within thirty (30) minutes, the meeting will be automatically terminated.

If you have trouble entering the meeting, please contact Cindy Omura or Scott Castor at (808) 586-8121.

AGENDA

I. Call to Order

Review Remote Meeting Procedures

- This meeting is being recorded.
- A quorum of Board members is required to be visible on screen.

- If quorum is not achieved at the beginning of the meeting, the meeting will be cancelled within fifteen (15) minutes after the scheduled start time and updates will be made to any posted notices or calendar accordingly.
- If a Board member leaves the meeting permanently at any time, the Board member shall notify the Chairperson. If this results in a lack of quorum, the meeting will adjourn at that time.
- If a Board member leaves the meeting temporarily, the Board member shall notify the Chairperson. If this results in a lack of quorum, the Chair shall call a recess. If the Board member does not return within ten (10) minutes, the meeting will be adjourned.
- Raise hand to speak unless called upon.
- Identify yourself before speaking however public testifiers may use an alias to maintain anonymity.

II. Roll Call

III. Statement from Public and Written Testimonies Submitted

IV. Discussion and Approval of May 21, 2026 Minutes

V. Report from Executive Director

A. Board membership

Jodi Asato, Ed Chevy, and Stephanie Nadolny have been appointed by the Governor to serve on the Board.

There are five (5) vacancies remaining to complete the seventeen (17) board membership. The Board is seeking a Maui County representative who may be a person with a disability, design professional, or a representative who is a design professional; and parents or guardians of persons with disabilities.

B. Personnel

1. Vacant Planner and ADA Coordinator position number 102158.

   On June 15, 2026, the position was filled.

2. Vacant Facility Access Office Assistant position number 121818.

   The position announcement is posted on the Hawaii Department of Health and Department of Human Resources Development websites.

3. Current staff shortage

   DCAB is rotating staff to cover the front office duties. The new DCAB Program Specialist position is still under department review, after review, DCAB will advertise the position. The DCAB Program Specialist shall oversee and coordinate statewide compliance relating to digital accessibility.

C. Programs and Services Reference Manual for Persons with Disabilities

Staff submitted a draft of the Programs and Services Reference Manual for Persons with Disabilities to the Permitted Interaction Group for review.

D. Report on staff attendance at trainings, conferences, and events.

1. 2026 National ADA Symposium, July 20 – 22, 2026, Phoenix, Arizona – Update.
2. ADA and Service Animals Guidelines presentation to Department of Law Enforcement, July 21, 2026 – Update.
3. ADA Compliance: Introduction to Website and App Accessibility, August 4, 2026 – August 7, 2026 – Update.
4. Service Animals Guidelines presentation to State Foundation on Culture and the Arts, August 7, 2026 – Update.
5. Deaf History Museum, University of Hawaii at Manoa – Hamiliton Library, September 14, 2026 – Update.
6. Americans with Disabilities Act (ADA): Service Animals in Title II Public Entities presentation to Department of Health, September 15, 2026 – Update.

E. Announcement of Americans with Disabilities Act Accessibility Guidelines (ADAAG) and Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG) trainings

DCAB Facility Access Unit will be providing virtual basic ADAAG and HODAAG training for the public and professionals seeking continuing education credits on the following dates from 9:00 a.m. to 11:00 a.m.

1. October 7, 2026: ADAAG Chapters 3 & 4 Building Blocks and Accessible Routes
2. October 14, 2026: ADAAG Chapters 5 & 6 General Sites and Building Elements and Plumbing Elements and Facilities
3. October 21, 2026: ADAAG Chapters 7 & 8 Communication Elements and Features and Special Rooms, Spaces, and Elements
4. October 28, 2026: ADAAG Chapters 9 & 10 Built-in Elements and Recreational Elements
5. November 4, 2026: Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG)

For more information, please contact DCAB by email at dcab@doh.hawaii.gov

VI. Committee Reports

A. Standing Committee on Communication Access

1. The Committee met on September 10, 2026
    a. Update on the 2026 Communication Access State Conference, including workshop titles, presenter lineup, and current registration numbers.

b. Report on the outcome of an applicant for the Hawaii Quality Assurance System (HQAS) test.
c. Announcement of the new Hawaii Quality Assurance System (HQAS) website for sign language interpreters to submit Continuing Education Units (CEUs).

B. Special Parent Information Network (SPIN)

1. SPIN News Special Edition Focus on Artificial Intelligence

   The July 2026 Special Edition featured four (4) infographics for parents of children with disabilities around the use of artificial intelligence tools in the education of children with disabilities and as a tool for parent advocacy.

2. Planning for the 2027 Annual SPIN Conference

   The tentative conference date is scheduled for March 27, 2027. The conference title is "Saddle Up with SPIN Paniolo Style." The annual SPIN conference is geared for families of children with disabilities and professionals who work with children with disabilities.

3. Outreach to Hawaii Electric Company (HECO) Employees

   On July 14, 2026, SPIN provided a hybrid presentation regarding its resources to approximately 160 employees who have a connection to a child with a disability. Staff will participate in the HECO Wellness and Caregiver Fair in Hilo on September 22, 2026.

4. Kauai Transition Fair and Legislative Forum on October 21, 2026

   The State Council on Developmental Disabilities invited staff, Amanda Kaahanui, to be a featured speaker on how families can prepare for their child(ren)'s transition from high school to higher education, employment and community living.

VII. Old Business

A. ADA Coordination

1. Review statistics of ADA technical assistance program. Update.
2. Providing guidance on making State web content and mobile apps accessible for persons with disabilities. Update.

B. Report of the Permitted Interaction Group for the Disability and Communication Access Board Executive Director Recruitment.

Presentation of findings and recommendations from the Recruitment Permitted Interaction Group (PIG) regarding the investigation of candidates/criteria for Executive Director, pursuant to HRS § 92-2.5(b)(1).

Note: Per OIP rules and Act 013, the full board cannot deliberate or take final action on this item at this meeting; a mandatory waiting period of at least six business days applies before final action.

VIII. New Business

Discussion and Approval of FY27 meetings dates and times.

IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.

X. Adjournment

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DRAFT MINUTES

Disability and Communication Access Board
General Board Meeting

Location: Virtual via Zoom and 1010 Richards Street, Room 111A and 111B
Date: May 21, 2026
Time: 11:00 a.m. – 1:00 p.m.

PRESENT: Charlotte Townsend, Chairperson; Anthony Akamine, Rosanna Daniel-Kanetake, Dayne Greene, Violet Horvath, Gerald Isobe, Michael Nojima, Gerald Ohta, Judy Paik, Teri Spinola-Campbell, LisaAnn Tom, Board Members; Kristine Pagano, Rodney Kanno, Bryan Mick, Susan Rocco, Mylynne Simon, Staff

ABSENT: Ronald Awa, Scott Fleming, Board Members

GUEST: Melissa Chee, Deputy Attorney General, Department of the Attorney General

SIGN LANGUAGE
INTERPRETERS: Darlene Baird and Denise Green

REAL TIME
CAPTIONERS: April Chandler and Kelly DeCamp

PUBLIC
PARTICIPANTS: Peter Fritz, Donald Sakamoto, Fanny Yeh

I. Chairperson Charlotte Townsend called the meeting to order at 11:13 a.m. She provided an overview of public testimony or comments, and the remote meeting procedures.

II. Roll of Board members was called.

III. Statement from Public and Written Testimonies Submitted

Chairperson Charlotte Townsend reported no public testimonies were received.

IV. Anticipated Executive Session

Chairperson Charlotte Townsend requested a motion for the Board to convene in Executive Session for the following purposes:

- To consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities regarding the recruitment and hiring process for the Disability and Communication Access Board (DCAB) Executive Director position, pursuant to HRS §92-5(a)(4), and
- To consult with the Board's attorney regarding the establishment and scope of a Permitted Interaction Group (PIG) related to the DCAB Executive Director recruitment process, including development of a recruitment timeline, position advertisement, salary range, applicant review procedures, interview process, reference checks, and recommendation procedures, pursuant to HRS §92-5(a)(4).

The Board voted to enter into Executive Session (M/S/P Spinola-Campbell/Daniel-Kanetake). The Board voted to have the DCAB Technician attend the Executive Session should any technical difficulties arise (M/S/P Greene/Daniel-Kanetake). All staff and public participants were requested to leave the Executive Session.

The Executive session convened at 11:36 a.m. and concluded at 11:55 a.m.

V. Return to Open Session

Announcement of matters discussed in executive session and any motions for action, if applicable.

The Board returned to open session at 11:56 a.m. and Chairperson Charlotte Townsend reported that consultation with the Deputy Attorney General regarding the Executive Director recruitment process.

VI. Discussion and Approval on the Recruitment and Hiring Process for the DCAB Executive Director position

A. Discuss and possible action advertising for the DCAB Executive Director position.

A motion was made to post an advertisement for the DCAB Executive Director position on the Department of Health's (DOH) website for five (5) days (M/S/P Greene/Ohta).

Testimony: Public participant Peter Fritz inquired about the advertisement posting on the particular website and the length of time for the post.

Chairperson Charlotte Townsend shared that DCAB is administratively attached to DOH, the Department's minimum is five (5) for posting. She said the Board if it wishes can change the number of days, but this motion is for five (5) days.

B. Discussion and Possible Action regarding Establishment of a Permitted Interaction Group (PIG) for the DCAB Executive Director Recruitment Process.

The Board voted to establish a Permitted Interaction Group (M/S/P Horvath/Ohta; Abstain: Isobe). The Permitted Interaction Group will consist of Board members Dayne Greene, Gerald Ohta, and Teri Spinola-Campbell. The PIG is tasked to:

1. Develop a proposed recruitment timeline for the DCAB Executive Director position;
2. Review and recommend a salary range;

3. Review applications and identify qualified applicants for interviews;
4. Conduct interviews and reference checks;
5. Present findings and recommendations to the full Board at a subsequent meeting.

Board members discussed the timeline for recruitment of the Executive Director's position. A motion was made of July 31, 2026 as the hiring target date for the DCAB Executive Director (M/S/P Greene/Daniel-Kanetake; Abstain: Isobe).

Chairperson Charlotte Townsend said the salary range is already established in the budget. Board member Violet Horvath asked if the Board and not the PIG would establish and recommend the salary range. Chairperson Charlotte Townsend replied yes, that the Board is establishing the salary range. A motion was made to recommend the established salary range as budgeted (M/S/P Townsend/Greene).

Chairperson Charlotte Townsend proposed that items 3, 4, and 5 as listed above are responsibilities of the PIG. A motion was made for the PIG to assume the responsibilities of the review of applications and identify qualified applicants for interviews, conduct interviews and reference checks, and present findings and recommendations to the full Board at a subsequent meeting (M/S/P Townsend/Ohta).

VII. Discussion and Approval of meeting minutes of April 1, 2026

Chairperson Charlotte Townsend said corrections need to be made to support the Board's actions to the draft April 1, 2026 General meeting minutes.

Under the Executive Committee's Report, there was no motion/second/pass for the Committee's actions and under New Business, there was no stated purpose for the PIG as noted on the agenda. A motion was made to amend the minutes (Horvath/Tom; Abstain: Spinola-Campbell).

The Board took a ten (10) minute recess at 12:26 p.m. and reconvened at 12:36 p.m.

VIII. Executive Director's Report

1. Thirty-Third Legislature, 2026 Report on number of bills testified and highlight of bills and resolutions that passed and awaiting action by the Governor who must issue an intent-to-veto list by June 30, 2026 (35th day after adjournment) and issue final vetoes or allow bills to become law without a signature by July 15, 2026.

   Kristine Pagano thanked staff who provided support during the legislative session as we met with legislators, monitored bills, drafted and submitted testimonies, attended hearings and provided oral testimonies.

   She reported that DCAB took a position on sixty three (63) legislative bills, ten (10) resolutions, submitted one hundred seventeen (117) written testimonies, and offered twenty seven (27) oral testimonies.

   The following impacts DCAB and people with disabilities.

A. House Bill 1800 House Draft 1 Senate Draft 1 Conference Draft 1 – Relating to the State Budget. Adjusts and requests appropriations for fiscal biennium 2025-2027 funding requirements for operations and capital improvement projects of Executive Branch agencies and programs. (CD1)

   Link to House Bill 1800 House Draft 1 Senate Draft 1 Conference Draft 1: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=HB&billnumber=1800&year=2026

   Kristine Pagano reported that Disability and Communication Access Board's general fund decreased from $767,346 to $744,846. This reduction impacts expenditures only.

B. Senate Bill 2921 Senate Draft 1 House Draft 1 Conference Draft 1 – Relating to State Funds. Transfers to the general fund the excess balances of various non-general funds and programs. (CD1)

   Link to Senate Bill 2921 Senate Draft 1 House Draft 1 Conference Draft 1: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=SB&billnumber=2921&year=2026

   Kristine Pagano reported the Disability and Communication Access Board's Special Fund transfers $1,000,000 to the general fund. This transfer may have a long-term impact on DCAB operations.

C. House Bill 469 House Draft 2 Senate Draft 2 - Relating to Parking for Disabled Persons. Requires the Disability and Communication Access Board to issue a disability travel placard to an applicant who has a valid removeable windshield placard or disabled paid parking exemption permit but does not have a valid special license plate, and provides proof of travel.

   Link to House Bill 469 House Draft 2 Senate Draft 2: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=HB&billnumber=469&year=2026

   Kristine Pagano reported should the Governor sign or allow this bill to become law without this signature it will take effect when our Hawaii Administrative Rules, Title 11, Chapter 219, Parking for Persons with Disabilities is amended to include the definition and issuance of a Disability Travel Placard and its procedures. The administrative rule process can take up to two (2) years.

D. House Bill 2443 House Draft 1 Senate Draft 1 Conference Draft 1 – Relating to Disaster Services. Integrates the needs of individuals with disabilities and others with access and functional needs into emergency planning, preparedness, response, recovery, and mitigation activities. Establishes a Disability Integration Specialist position, to be located in the Hawai‘i Emergency Management Agency, who shall provide programming support for disability community projects that promote accessibility, inclusion, and equity in disaster management. Appropriates funds.

   Link to House Bill 2443 House Draft 1 Senate Draft 1 Conference Draft 1: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=HB&billnumber=2443&year=2026

She reported this bill appropriates one hundred thousand dollars ($100,000) for fiscal year 2027 for the establishment of one full time exempt position titled Disability Integration Specialist within the Hawaii Emergency Management Agency (HIEMA). This is a huge accomplishment for the disability community to ensure compliance in all aspects of emergency management programs, services, and activities.

E. Senate Bill 2851 Senate Draft 1 House Draft 2 Conference Draft 1 – Relating to Deaf Individuals. Authorizes deaf motor vehicle owners to register their vehicle as being owned by a deaf individual so that a deafness designation appears when a law enforcement officer accesses the motor vehicle's information. Effective 1/1/2027.

Link to Senate Bill 2851 Senate Draft 1 House Draft 2 Conference Draft 1: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=SB&billnumber=2851&year=2026

She reported this bill brings awareness of deaf and hard of hearing communication issues with law enforcement officers at routine traffic stops. All four (4) Counties shall add a designation of the International Symbol of Deafness or a numerical code designating deafness on the motor vehicle registration. To apply, one must present a certification from a qualified otolaryngologist or licensed audiologist or present a copy of a most recent filed income tax form that referenced the definition of deaf.

Testimony: Public participant Peter Fritz said it doesn't require the submission of a tax return, it was removed. It's not consistent with current regulations, it's a confidentiality issue, and there were a number of other issues.

F. Senate Bill 2852 Senate Draft 1 House Draft 2 Conference Draft 1 – Relating to Civil Rights. Requires the Hawai'i Civil Rights Commission to adopt rules on digital accessibility for places of public accommodation that are consistent with certain federal regulations. Specifies that a violation of the rules is an unlawful discriminatory practice. Establishes that it is an unlawful discriminatory practice for a place of public accommodation to deny a person with a disability full and equal enjoyment of their goods, services, facilities, privileges, advantages, or accommodations, or information related thereto, by requiring the use of information and communication technology that is not accessible to the person.

Link to Senate Bill 2852 Senate Draft 1 House Draft 2 Conference Draft 1: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=SB&billnumber=2852&year=2026

She reported this bill would adopt rules on digital accessibility for places of public accommodation that are consistent with the web accessibility for Title II requirements. The bill also added a section on other discriminatory practices relating to information and communication technology.

G. Senate Concurrent Resolution 63 Senate Draft 1 – Requesting the Disability and Communication Access Board to Study the Communication Needs of Individuals who are Deaf, Hard of Hearing, or Deaf-Blind in Health Care

Settings and Make Necessary Revisions to the Guidance for Health Care Providers.

Link to Senate Concurrent Resolution 63 Senate Draft 1: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=SCR&billnumber=63&year=2026

She reported this resolution requires DCAB to conduct a study on the communication needs of individuals who are deaf, hard of hearing, or deaf-blind in health care settings and make necessary revisions to the guidance for health care providers. The current guidance for health care providers was in partnership with the Hawaii Civil Rights Commission and is located on DCAB's website under Communication Access.

Testimony: Public participant Peter Fritz stated that there were two (2) bills introduced this session that did not advance to the Governor. This is a resolution that may or may not happen, and it doesn't mean that this action will take place.

Board member Gerald Ohta asked if the resolution passed. Bryan Mick responded it did pass, and generally the Department of Health's stance has always been to respond to concurrent resolutions.

2. Personnel

1. Governor Green Approved to Establish and Fill Exempt DCAB Program Specialist Position Pursuant to Act 250, SLH 2025 and Reorganization to add a section, Technology Accessibility Staff.

Kristine Pagano reported that Governor approved the establishment and filling of a DCAB Program Specialist position pursuant to Act 250, SLH 2025. Staff is working on processing paperwork for this position, which will address the ADA Title II requirements on web content and mobile accessibility to comply with the extended deadline from April 24, 2026 to April 26, 2027.

2. Department of Labor and Industrial Relations, Workforce Development Division, Hele Imua Program.

Kristine Pagano reported that DCAB will serve as a host agency and anticipates being matched with a Gallaudet University student intern to support the Communication Access Program. The intern will assist with the study on the communication needs of individuals who are deaf, hard of hearing, or deaf-blind in health care settings. She recently learned that the intern will start on June 1, 2026.

3. Report on staff attendance at trainings, conferences, and events.
1. Waialua District Park, Community Assistance Center, March 26–28, 2026. There were about fifty (50) individuals, family or friends with persons with disabilities that stopped by the DCAB table. People had a variety of issues, from the impact of the second Kona Low storm, needing to replace hearing aids, hearing aid batteries or charger; also individuals inquired about DCAB

programs and services, blind services and supports for persons with disabilities; parking placards, etc.

2. University of Hawaii at Manoa, Communication Access and OnDemand Interpreting for the Deaf Community, April 13, 2026.
   Staff presented at two (2) American Sign Language (ASL) Level 102 classes covering ADA requirements, communication access, and expanding the pool of ASL interpreters. There were approximately forty two (42) in attendance.

3. University of Hawaii at Manoa, Tuesday Seminar: ASL and Interpreter Training Program, April 21, 2026.
   Staff participated in a panel discussion which focused on the interpreter shortage in Hawaii and the need to establish an interpreter training program at the University of Hawaii (UH). The panel included UH department leadership, an ASL instructor, and a community interpreter with approximately thirty (30) individuals attending in person and thirty four (34) attending virtually. Discussion also addressed communication access needs of the Deaf community, including Deaf, Deaf-Blind, and late-deafened individuals.

4. Waianae Community Assistance Center, April 25, 2026.
   Staff provided information to thirty (30) individuals at the Waianae Community Assistance Center. Assistance provided included the disability parking program and how to apply for a placard, Social Security benefits, assistive devices for the deaf and hard of hearing, wheelchairs; friends of homeless camps needed assistance for the disabled and housing assistance.

Chairperson Charlotte Townsend said it was a very successful legislative session, in addition to all the support that DCAB provided the community for their emergency needs.

IX. Committee Reports

A. Legislative Committee

Chairperson Charlotte Townsend reported the Committee met on February 20, 2026, March 16, 2026, and March 31, 2026. Draft minutes were received by members and a motion was made to accept the minutes of February 20, 2026, March 16, 2026, and March 31, 2026 as circulated (M/S/P Akamine/Ohta).

B. Standing Committee on Communication Access

Committee Chairperson Gerald Isobe stated that an error was made on the meeting agenda and the Committee actually met on April 30, 2026.

He stated the Committee continued discussion on the Continuing Education Unit (CEU) Workshop Funding Application form focusing on timelines and submission requirements. The Committee proposed requiring applications to be submitted at least three (3) months prior to a workshop date to allow adequate processing time.

He reported that the Committee continued planning for the 2026 Communication Access Conference and reviewed venue options and costs. The Japanese Cultural Center of Hawaii was identified as the preferred venue due to lower cost,

accessibility and includes parking. Conference times and workshop schedules are still to be determined. The Committee also proposed registration fees of $40.00 for professionals and $20.00 for Deaf, Hard of Hearing and Deaf-Blind community members.

He reported that the Committee reviewed the draft DCAB Guiding Principles on Communication Access. Members agreed with the draft and adopted it as circulated. The Guiding Principles will take effect on July 1, 2026.

Committee Chairperson Gerald Isobe reported that an applicant passed the Hawaii Quality Assurance System (HQAS) test at Level V.

C. Standing Committee on Parking

Committee Chairperson Violet Horvath reported the Committee met on May 18, 2026 and reviewed the following items:

a. Disability Parking Placard Issuance Statistics for Quarter 3, Fiscal Year 2025-2026.

She said the Committee reviewed the placard issuance statistics and will be reflected in the Committee's meeting minutes.

b. Update on State Legislation, House Bill 469 House Draft 2 Senate Draft 2, Relating to Parking for Disabled Persons. Requires the Disability and Communication Access Board to issue a disability travel placard to an applicant who has a valid removeable windshield placard or disabled paid parking exemption permit but does not have a valid special license plate, and provides proof of travel.

Link to House Bill 469 House Draft 2 Senate Draft 2: https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=HB&billnumber=469&year=2026

Committee Chairperson Violet Horvath said Kristine Pagano provided an update on the legislation which included this bill.

(i) Administrative Rules Amendment Process.

She said the Committee reviewed the administrative rules amendment process.

c. Proposed Draft Survey to Disability Parking Permittees.

Committee Chairperson Violet Horvath said the Committee finalized the survey and it will go out soon to disability parking permittees. The information collected will provide valuable information to assist DCAB at the next legislative session.

d. Review of New Mobility Article "A Malpractice Case Against ParkingMD: A new website promising to make getting disabled parking permits "fast & easy" threatens to destroy an already flawed system."

Link to the New Mobility article:
https://newmobility.com/a-malpractice-case-against-parkingmd/

Committee Chairperson Violet Horvath said the Committee review the above mentioned article and wanted Board members to be aware of what's happening. There's at least one new website and several other similar sites that are promising, for a fee, they will get you a disabled parking permit. They have contracts with doctors around the country. Any individual can set up an online meeting with these doctors, which last a few minutes. After the meeting the doctor will sign the paperwork that the individual has a disability to obtain a disability parking permit. This is a threat that threatens to destroy an already flawed system.

e. Review of Fiscal Year 2026-2027 Draft Plan of Action.
The plan of action purpose is to formalize the Board's philosophy that underlies its policy statements, and to set forth the goals and objectives that guide its actions for the period July 1, 2026 to June 30, 2027.

She stated the Committee reviewed the draft Plan of Action and made minor changes to the Parking section.

Chairperson Charlotte Townsend clarified that there's no draft of the May 18, 2026 minutes as the General meeting agenda was posted prior to the Standing Committee on Parking meeting.

D. Standing Committee on Transportation

Committee Chairperson Violet Horvath reported the Committee met on May 18, 2026 and reviewed the following items:

a. Review of Fiscal Year 2026-2027 Draft Plan of Action.
The plan of action purpose is to formalize the Board's philosophy that underlies its policy statements, and to set forth the goals and objectives that guide its actions for the period July 1, 2026 to June 30, 2027.

She reported the Committee reviewed the draft Plan of Action and made a few changes to the Transportation and Travel section.

b. Discussion on inviting County of Hawaii Transit Program Manager to present to the Transportation Committee.

The Committee discussed inviting the County of Hawaii Transit Program Manager to present to the Transportation Committee, and maybe to the full Board regarding to some of the issues on the Big Island (ex. coverage of more rural areas).

c. Departmental Communication No. 129 – Department of Agriculture and Biosecurity's Annual Report. Discussion on Goal 3: Enlarge and improve the Airport Animal Quarantine Holding Facility (AAQHF) at HNL.

Link to the Departmental Communication No. 129:
https://www.capitol.hawaii.gov/session/measure_indiv.aspx?billtype=DC&billnumber=129&year=2026

She reported that the Committee discussed the Department of Agriculture and Biosecurity's (DAB) Annual Report about Goal 3: Enlarge and improve the Airport Animal Quarantine Holding Facility at the Daniel K. Inouye International Airport. Previously the Committee met and worked with DAB on this topic. A draft of the Transportation Committee minutes will be forthcoming.

E. Special Parent Information Network (SPIN)

Susan Rocco reported on the following items:

1. Mental Health Awareness Month Activities.

The month of May raises awareness and acceptance of children and adults with mental health conditions. SPIN's informational table will be at a resource fair hosted by the Child and Adolescent Mental Health Division at Windward Mall on Friday, May 15, 2026 and the 22nd Annual Malama Da Mind on May 16, 2026 at Prince Kuhio Place in Hilo.

2. SPIN News – May 2026 issue.

The quarterly issue announced the seven (7) annual SPIN awards winners with a description of their contributions to children with disabilities and their families. Also highlighted were three consequential education-related bills awaiting review by the Governor, an article on Rett's Syndrome, and three infographics.

Copies of the newsletter can be found at https://spinhawaii.org/newsletter-download/

X. Old Business

A. ADA Coordination.

1. Review statistics of ADA technical assistance program.

Bryan Mick reported that DCAB provided technical assistance on eleven (11) ADA inquiries, five (5) Fair Housing Act inquiries, and one Air Carrier Access Act inquiry.

He also commented that it was a successful legislative session. The disability community was very visible at the Legislature for the past two (2) years. It's really important for people that are touched by the policies to be present at hearings, such as speaking to legislators, etc.

XI. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.

Public participant Peter Fritz said DCAB is the ADA advisor to the State. He stressed the need for focus or direction.

XII. The meeting adjourned at 1:14 p.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

CINDY Y. OMURA